

## General Questions

### Q1. What is the A- and B-Term?

A1. A- and B-Term courses give students the option of taking courses in a condensed delivery format during the semester. The condensed format is 7 weeks during the fall and spring semesters and 4 weeks in the summer session.

### Q2. Do A- and B-Term classes "count" the same as other courses?

A2. Yes. A- and B-Term classes provide the same course content and the same number of credit hours as courses that run for the entire semester.

### Q3. Do A- and B-Term classes transfer?

A3. Yes. A- and B-Term classes are the equivalent of a full-semester course and transfer to other institutions like other Full-Term courses offered at ACM.

### Q4. Am I restricted to taking courses only during one term?

A4. No. You can take any combination of courses during the Full-Term, the A-Term, and the B-Term.

### Q5. How do I know when my classes start and end?

A5. You should consult the academic calendar, which is available online at [www.allegany.edu/calendar](http://www.allegany.edu/calendar), or in the College Catalog.

### Q6. If I decide to drop a class, when can I do that?

A6. You should consult the academic calendar, which is available online at [www.allegany.edu/calendar](http://www.allegany.edu/calendar), or in the College Catalog. You should also contact the Financial Aid Office to determine how dropping a class may affect your financial aid.

### Q7. If I decide to add a class, when can I do that?

A7. You should contact your academic advisor or the registrar's office about adding courses. You should also contact the Financial Aid Office to determine if financial aid will cover the course you are adding to your schedule.

### Q8. Do I need a certain grade point average to qualify for A- and B-Term classes?

A8. No. Any student may take A- and B-Term classes.

### Q9. Do I need special permission from my academic advisor to take A- and B-Term classes?

A9. No. However, you should always consult with an academic advisor to determine the schedule that works best for you.

### Q10. Will I be considered full-time if I take courses only during the A- or B-Term?

A10. Provided you take at least 12 credit hours total, you will be considered a full-time student.

### Q11. Will enrolling in A- and/or B-Terms change my eligibility for any student services (e.g. counseling, child care, and activities)?

A11. No. Any student enrolled in the College is eligible for all services provided by the Student and Legal Affairs Office.

## Registration Questions

301-784-5198

### Q1. When registration begins on April 6, 2009, will I be able to register for both Summer 2009 and Fall 2009 semesters? When I register for Fall, will I be able to register for the full, 15-week term, as well as the A- and B-Terms?

A1. Yes. Registration for both Summer and Fall 2009 semesters begins April 6, 2009. At that time, you will also be eligible to register for all three terms of the Fall 2009 semester. It is recommended that when registering for the Fall semester, you register at the same time for all courses that you want to take in any of the Full-Term, A-Term, or B-Term options.

### Q2. Will I use the same grid to register for the Full-Term, A-Term, and/or B-Term classes?

A2. Yes. You will submit one form to the Registration Office with all classes that you plan to enroll in for the Fall 2009 semester, including those classes you may want to take in the A-Term or B-Term. If you want to add a class to your schedule later, you may do so, although it is highly recommended that you contact the Financial Aid Office before processing a Schedule Change Form, as your financial aid may be affected.

### Q3. Will there be a printed schedule for all A- and B-Term classes?

A3. Yes. A- and B-Term classes will appear within the printed Full-Term schedule. There will also be a separate page outlining the A- and B-Term offerings.

### Q4. Will classes from all departments be offered in the A- and B-Term format?

A4. No. Not all departments will be offering classes in the seven week format. Consult the schedule for all listings.

### Q5. Can I switch the same class from A-Term to B-Term after the 80% Refund upon Withdrawal date deadline?

A5. No. For the 2009-2010 academic year only, you will not be able to enroll in the same course during A- and B-Terms. For example, you could not enroll in English 101 during A-Term, drop it, and re-enroll for it in B-Term.

### Q6. If I fail a class in A-Term, may I enroll in the same class in B-Term?

A6. No. For the 2009-2010 academic year only, you will not be able to re-enroll in the same course in B-Term; you would need to wait until the next semester.

### Q7. Can I register for B-Term if my bill is not paid for A-Term?

A7. Yes. B-Term is considered part of the Fall semester. However, you could not register for Spring 2010 if your bill has not been paid from Fall 2009.

### Q8. Will I get a mid-term grade for A- and/or B-Term? When will I receive my final grades for A- and B-Terms?

A8. Grades will be posted on-line at midterm and final grades will be posted on-line at the completion of the term, but grades will not be mailed until the end of the fifteen week semester. In addition, your grade point average (GPA) will not be calculated until the end of the fifteen-week term.

## Scholarship Questions

301-784-5200

### Q1. As a recipient of an ACM Foundation Scholarship, the guidelines state that I must be a full time student. How will my enrollment status be calculated if I take A- and/or B-Term Courses?

A1. Students must take a minimum of 12 credit hours per semester to be considered full-time. This could include any combination of credits during A-Term, B-Term, and/or Full-Term to ensure that a minimum of 12 credit hours are taken.

### Q2. I am a recipient of a community scholarship that is processed through the Foundation. The guidelines state that I must be a full-time student to receive the scholarship funding. How will full-time status be determined?

A2. Students must take a minimum of 12 credit hours per semester to be considered full-time. This could include any combination of credits during A-Term, B-Term, and/or Full-Term to ensure that a minimum of 12 credit hours are taken.

### Q3. As a recipient of Foundation scholarship support, when will the funds be applied to my account?

A3. Scholarship funds will be applied to the student account after the last day to drop classes in B-Term. The Foundation will ensure that the scholarship recipient meets the minimum enrollment and curriculum requirements prior to crediting the funds.

**Q4. The scholarship that I have received has a minimum grade point average. My current grade point average after the completion of A-Term fell below that average. Will I lose this scholarship?**

A4. All grade point averages will be calculated at the end of the semester. Therefore, if you are also taking Full-Term coursework or B-Term coursework, you could increase your grade point average to the minimum required to ensure that you can maintain your scholarship award.

## **Financial Aid Questions** 301-784-5213

**Q1. Will I be eligible for student financial aid if I register for all 3 sessions?**

A1. If you register for courses in all 3 sessions before the date designated as the "Full-Term Last Day for 80% Refund upon Withdrawal," you will be eligible to receive financial aid monies based on the total credits of all 3 sessions.

**However, please be advised of the following:**

- 1) Students registering for courses in the B-Term after the Full-Term start date may not be eligible for financial aid.
- 2) Students receiving only student loan monies will not receive loan proceeds until after they have begun attendance in at least 6 credits. (A student with 3 credits in A-Term and 3 credits in B-Term will not receive loan money until after B-Term classes begin.)

**It is highly recommended that students be advised to contact the Student Financial Aid Office at 301-784-5213 or 5400 for individual counseling.**

## **Housing Questions**

301-784-5368

**Q1. How many credits must a student carry to live in Willowbrook Woods?**

A1. Only full time students may live on campus, so these residents must carry 12 credit hours (or equivalent) per semester OR 6 credit hours (or equivalent) per term. Housing staff is authorized to make exceptions under certain circumstances, so residents should check their Housing Guide for policy details.

**Q2. What happens if a student does not register for the required number of credits?**

A2. The student will be notified in writing by the Director of Residence Life that s/he must comply with the credit hour policy before the registration deadline expires. The student must then present an updated schedule or meet one of the exception criteria; otherwise, s/he could be removed from housing.

**Q3. What happens if a student drops a class later in the semester (or is dropped by the instructor)?**

A3. The student must meet with the Director of Residence Life to discuss the situation; depending on the reason for losing credits and the student's disciplinary record (if any), s/he could be removed from housing.



[www.allegany.edu](http://www.allegany.edu)

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## A/B Terms

Frequently Asked Questions