Allegany College of Maryland
BOARD OF TRUSTEES
MEETING MINUTES
June 15, 2026

Thomas Welcome Center
Iris Eustace Halmos Community Room

The Allegany College of Maryland Board of Trustees met on Monday, June 15, 2026, at 4:02 p.m. in the Thomas Welcome Center, Iris Eustace Halmos Community Room. Board members in attendance included Ms. Jane Belt, Ms. Linda Buckel, Ms. Mirjhana Buck (via phone), Mr. Kim Leonard, and Mr. David Jones, President and Secretary/Treasurer.

Others in attendance included:

Kurt Hoffman	Beth Little	Christina Kilduff
Melinda Duckworth	John Bone	Jami Reynolds
Miha Wood	Shannon Redman	Renee Conner
Lori Spence	Scott Harrah	Heather Kephart
Brandon Robinette	Isaac Tice	Diane McMahon
Carla Emerick	Renee Douthitt	

PUBLIC SESSION

Adopt the May 11, 2026, Minutes
On a motion by Ms. Buckel, seconded by Mr. Leonard, the minutes of the May 11, 2026, meeting were approved as presented.

Chair's Update
Ms. Belt welcomed those in attendance and thanked those who attended and participated in the spring pinning and commencement ceremonies at the Cumberland and Bedford campuses.

Mr. Jones and Ms. Belt presented certificates to Diane McMahon, Brandon Robinette, and Isaac Tice in recognition of receiving the 2026 League Excellence Awards from the League for Innovation. Nominated and selected by their peers, the recipients shared their experiences attending the conference. The League Excellence Awards recognize individuals who have demonstrated exceptional dedication and leadership in the community college field.

Ms. Belt concluded her remarks by reviewing the calendar and highlighting college events scheduled throughout the summer.

President's Update
Mr. Jones provided a four-page College update that included highlights and information on the following topics:

- Reappointment of Eugene Frazier to the Board of Trustees for a six-year term beginning July 1, 2026

- Registration and enrollment
- Enrollment Days and Open House events
- Full accreditation status achieved by the Occupational Therapy Assistant and the Physical Therapist Assistant programs.
- Budget update
- Pennsylvania funding news
- Support for ACM students through a NASPA Emergency Aid Microgrant
- Successful MHEC audit completed by the Financial Aid team
- Community college benchmarking results and fundraising success
- Meeting the Moment grant, which provides evidence-based skills to reduce stress and build resilience
- Recognition of the PhageHunters program and the nine ACM students whose annotations were published in the National Institute of Health's GenBank database.
- DelFest update and appreciation for ACM faculty and staff who supported the event
- Visit by Maryland Secretary of Planning, Rebecca Flora, to programs supported by the Appalachian Regional Commission
- Willowbrook Outdoor Wellness Complex updates, including Phase II planning

Mr. Jones reviewed each item and responded to questions from Board members regarding the College's ongoing initiatives, achievements, and legislative developments.

Board Reflections
Mr. Leonard thanked everyone who attended and participated in the most recent commencement ceremonies.

Board Education: Office of Technology Experience & Service
Ms. Reynolds, Chief Information Officer, provided an overview of the Office of Technology Experience & Service (formerly IT and eLets) and discussed the department's vision related to Platforms and Infrastructure Services, Instructional and Enterprise System End User Experience and Support, and Technology Enablement and Service Management.

Diversity Report
Dr. Conner explained the requirements for the Diversity Report, which includes programs and activities from the past year that support the College's diversity initiatives. The report will be submitted to the Maryland Higher Education Commission. On a motion by Ms. Buckel, seconded by Ms. Buck, the Trustees approved the Diversity Report.

Bedford County Campus Truck Purchase
Ms. Kilduff reported that funding was provided through the Commonwealth of Pennsylvania for the purchase of a truck to support the Bedford County campus with snow removal and other routine maintenance tasks. An RFP was issued, and the Bedford County Campus Facilities Committee recommended awarding the purchase to Bedford Chrysler. As the purchase price is below the $100,000 threshold, Board of Trustees approval is not required, and the President approved the purchase.

Approval of FY27 Budget

Ms. Kilduff referred to the bound budget booklet and reviewed the balanced FY27 operating budget totaling $38,732,748. The revenue budget includes credit and non-credit student tuition and fees, the Maryland State funding allocation, funding from Allegany County, and other miscellaneous revenues. The expenditure budget includes compensation, contracted services, supplies/materials, communications, conferences/meetings/travel/professional development, student grants/waivers, utilities, fixed charges, furniture/equipment, and contingency. On a motion by Ms. Buckel, seconded by Mr. Leonard, the Trustees approved the FY27 budget.

Makers Ultimate Challenge (MUC) Update

Dr. Hoffman provided an overview of the Makers Ultimate Challenge **https://www.makersultimatechallenge.com/.** From June 14-17, the College hosted the Makers Ultimate Challenge (MUC), an immersive event that brought together top creators, engineers, and innovators for a dynamic, hands-on competition. He shared that the event serves as a powerful showcase of the talent and ingenuity that define Mountain Maryland and Allegany College of Maryland.

EXECUTIVE SESSION

On a motion by Ms. Buckel, seconded by Mr. Leonard, the Board of Trustees convened to Executive Session at 5:24 p.m. The Board of Trustees will convene to Executive Session to discuss personnel items [Article § 3-305(b) (1)] covered under the Maryland Open Meetings Act. If necessary, action may be taken in the Public Session as a result of items discussed in the Executive Session.

Personnel Recommendations

Dr. Hoffman recommended the appointment of the following personnel:

- Julia Gibbs, full-time Biology faculty, at the rank of Instructor
- Laura Lung, full-time Nursing faculty, at the rank of Instructor
- Jayme Sue Wright, full-time Nursing faculty and SIM and Skill Lab Coordinator, at the rank of Assistant Professor

Ms. Kilduff recommended the appointment of Nicholas Smith to the full-time position of Comptroller.

Ms. Little recommended appointing Sandra Foreman to the full-time position of Foundation and Scholarship Coordinator.

Federal Mandates Compliance (Information Item)

Dr. Conner provided an update on the College's process for tracking and managing executive orders and other federal directives. She reviewed ongoing matters, highlighted significant federal actions, summarized significant ACM actions since the previous Board meeting, and outlined expectations moving forward. Dr. Conner noted that the College's leadership team continues to monitor the evolving legal landscape and collaborates closely with legal counsel and regulatory agencies to ensure compliance while fulfilling ACM's mission of educating and serving students. The Board expressed continued support for this approach and reaffirmed its commitment to compliance with federal directives.

At 5:36 p.m., on a motion by Ms. Buck, seconded by Mr. Leonard, the Board of Trustees moved out of executive session and back into public session.

PUBLIC SESSION

On a motion by Mr. Leonard, seconded by Ms. Buckel, the Trustees approved the personnel recommendations.

With no further business to discuss, on a motion by Ms. Buckel, seconded by Mr. Leonard, the meeting adjourned at 5:39 p.m.

Respectfully submitted,

Jane A. Belt
Chair, Board of Trustees

David R. Jones
Secretary/Treasurer