



Career Development / Licensure & Certification

SERVICE PROFESSIONS



Cosmetology

1500-Hour Licensed Cosmetology Training Program

Course Cost: \$18,000
(Scholarships available)

**Now Accepting
Interest For
June 2026**

Nail Technician Program

**Now Accepting
Interest for
Fall 2025
Session**

Senior Cosmetology Course

This class prepares Maryland-licensed cosmetologists to successfully register and prepare for the Maryland Senior Cosmetologist exam.

For more information contact:
Allissa Tomlinson, Program Coordinator
Email: atominson@allegany.edu
Phone: 301-784-5340

Career Development / Licensure & Certification

COSMETOLOGY

Beyond Beauty: Ethics in Cosmetology and Salon Management (COS100)

Gain practical insights into workplace ethics, ethical decision making, and navigating common ethical challenges encountered in salon settings. **This course is approved for licensed Cosmetologists.**

9/22, Monday (1 session)

10:00 AM - 12:00 PM

ACM: CE Bldg.

Instructor: Amanda Smearman

Course Cost: \$39

Maryland Senior Course Cost: \$34

Business Building: Attracting and Retaining Clients (COS101)

This interactive course is designed for those who want to elevate their service delivery, enhance client retention and meet income goals. **This course is approved for licensed Cosmetologists.**

10/13, Monday (1 session)

10:00 AM - 12:00 PM

ACM: CE Bldg.

Instructor: Amanda Smearman

Course Cost: \$39

Maryland Senior Course Cost: \$34

Building Expertise in Product Knowledge and Best Practices (COS102)

Learn the connection between understanding your products and tailoring recommendations to meet each guest's unique needs. **This course is approved for licensed Cosmetologists.**

10/21, Tuesday (1 session)

12:00 PM - 2:00 PM

ACM: CE Bldg.

Instructor: Jessica Hardy

Course Cost: \$39

Maryland Senior Course Cost: \$34

Sanitation & Infection Control for the Beauty Industry (COS103)

Learn how to maintain a safe, clean environment and comply with health regulations to protect both clients and professionals. **This course is approved for licensed Cosmetologists and Nail Technicians.**

10/7, Tuesday (1 session)

12:00 PM - 2:00 PM

ACM: CE Bldg.

Instructor: Jessica Hardy

Course Cost: \$39

Maryland Senior Course Cost: \$34

Career Development / Licensure & Certification

Design with Purpose: Nail Art

(COS104)

Unlock your creativity and take your nail artistry to the next level! Expand on design skills and wow clients with original, professional-grade nail art!

This course is approved for licensed Nail Technicians and Cosmetologist.

Date/Time: TBD

ACM: CE Bldg.

Instructor: TBD

Course Cost: \$39

Maryland Senior Course Cost: \$34

Building Your Nail Brand: Business & Marketing for Nail Technicians

(COS105)

Whether you're planning to launch a salon, rent a suite, or grow your client base, this course will give you the branding and marketing knowledge to thrive. **This course is approved for licensed Nail Technicians.**

Date/Time: TBD

ACM: CE Bldg.

Instructor: TBD

Course Cost: \$39

Maryland Senior Course Cost: \$34

The State Legislature requires Licensees to complete six hours of approved continuing education as a condition of license renewal. The effective date for licensees to come into compliance will be January 1, 2026. Two of the continuing education hours must be on topics related to health, safety, welfare, or Board laws and regulations

Career Development / Licensure & Certification

CRAFT BREWING

In Partnership with 1812 Brewery

Join Allegany College of Maryland and 1812 Brewery for a unique hands-on experience in the art and science of brewing! This non-credit course is perfect for beer enthusiasts, aspiring brewers, and those interested in the growing craft beverage industry.



What You'll Learn:

- Brewing ingredients and process fundamentals
- Sanitation, fermentation, and equipment basics
- Packaging, bottling, and sensory evaluation

Craft Brewing Technician Certificate Program

Discover the science, artistry, and business of craft brewing through our new two-part non-credit certificate program at Allegany College of Maryland, developed in partnership with 1812 Brewery. This program prepares students for homebrewing mastery or entry-level employment in Maryland's growing craft beverage industry. Participants will earn digital badges and CEUs for each course.

Part 1: Intro to Craft Brewing (C/S665)

Get started with the foundations of brewing! Learn about key ingredients, equipment, sanitation, fermentation, and bottling in this hands-on introductory course. Includes a lab session at 1812 Brewery.

Hours: 18

Course Dates: 3 Day Course: 9/6, 9/27, 10/4 In person, hands-on at Western Maryland Works

Course Cost: \$200

Maryland Senior Course Cost: \$195

Materials Fee: \$50

Requirements: Must be 21 years of age by the first day of class.

May be taken independently or as the first step toward earning the Craft Brewing Technician Certificate.

Part 2: Advanced Brewing Techniques & Production (C/S666)

Take your brewing skills to the next level with advanced techniques in recipe scaling, quality control, packaging, and sensory evaluation. Students will participate in guided batch brewing and learn the essentials of small-scale commercial production. Includes production time at 1812 Brewery.

Hours: 20

Prerequisite: Completion of Part 1 or equivalent homebrew experience.

Students who complete both parts will earn the Craft Brewing Technician Certificate of Completion. This credential is ideal for those seeking a professional brewing path or looking to refine their craft at home.

Career Development / Licensure & Certification

Course Dates: TBD
Location: ACM & 1812 Brewery
Instructor: TBD
Course Cost: TBD
Maryland Senior Course Cost: TBD

For more information, please contact

Melanie Chapman at 301-784-5446

mchapman@allegany.edu

or

Shawn O'Rourke at 301-784-5338

sorourke14515@allegany.edu



SERVSAFE

Do your food managers understand food safety, sanitation, and handling? It is critically important that your employees can implement ServSafe techniques throughout the workplace. Topics covered in this two-day ServSafe

certification course include: Food Handling, Processing, and Production as well as Sanitation, Contamination, and Pest Management. Learn the latest food codes and meet mandatory statutes that are in effect in many Maryland counties. ServSafe Certification should be renewed every five years and is approved by the MD Department of Health & Mental Hygiene. Course cost includes specific materials and certification exam



11/7 & 11/14, Friday (2 sessions)

8:00 AM - 4:00 PM

ACM: Culinaire Café, Gateway Center

Instructor: Jenna Burkett

Course Cost: \$269

Maryland Senior Course Cost: \$264

Limited Scholarships available to Allegany County residents!
(3 or more years residency)

Career Development / Licensure & Certification

CHILD CARE TRAINING

Classes are all ONLINE and available year-round- please call Christa Snyder 301-784-5530 or casnyder@allegany.edu for the complete schedule.

Child Care Certification Preparation & Professional Development

ACM's Division of Continuing Education & Workforce Development early childhood education and child care college programs are continually revised and updated to address new state requirements. Courses also meet annual continued training for child care teachers, directors, and family providers as required by MSDE.

Flexible online classes use Canvas. Students will receive an email from prior to before the class start date. This email contains instructions for creating a login and password to use with Canvas. Coursework begins on the class start date.

**** Open entry classes are indicated with an * . Students may join these classes any time between the first-class date and the end class day.**

**FALL 2025 (September – December 2025)
Online child care classes are OPEN for seat sharing**

Fall 2025	Hours	Start	End
Child Growth & Dev.	45	9/5/2025	10/24/2025
Child Growth & Dev.	45	10/10/2025	12/5/2025
Infant & Toddler Care	45	9/8/2025	10/27/2025
Infant & Toddler Care	45	10/6/2025	11/24/2025
Preschool Curric & Activities	45	9/8/2025	10/27/2025
Preschool Curric & Activities	45	10/6/2025	11/24/2025
School Age Child Care: Curric.	45	9/10/2025	10/29/2025
School Age Child Care: Curric.	45	10/8/2025	12/3/2025
Child Care Administration	45	10/9/2025	12/4/2025
Communication Skills	9	10/27/2025	11/10/2025
Family Child Care Preservice	24*	8/25/2025	12/12/2025
Observation and Assessment Birth-12	3*	8/25/2025	12/12/2025
Supervising Children in Child Care	3*	8/25/2025	12/12/2025
Positive Child Guidance & Discipline	3*	8/25/2025	12/12/2025
Developmentally Appropriate Practice	3*	8/25/2025	12/12/2025
Resources that Guide Daily Planning	3*	8/25/2025	12/12/2025
Taking Learning Outside	3*	8/25/2025	12/12/2025

Career Development / Licensure & Certification

Fall 2025	Hours	Start	End
Nutrition & Active Living	3*	8/25/2025	12/12/2025
Playground Safety	3*	8/25/2025	12/12/2025
Including All Children and the ADA	3*	8/25/2025	12/12/2025
Supporting Children with Disabilities	3*	8/25/2025	12/12/2025
Intro to Environmental Rating Scales	3*	8/25/2025	12/12/2025
The Child Care Provider as a Professional	3*	8/25/2025	12/12/2025
Conflict Resolution Strategies	3*	8/25/2025	12/12/2025
Cultural Competence & Awareness	3*	8/25/2025	12/12/2025
Family & Community Partnerships	3*	8/25/2025	12/12/2025
SIDS	2*	8/25/2025	12/12/2025
Supporting Breastfeeding in Child Care	3*	8/25/2025	12/12/2025
Basic Health and Safety Training	5*	8/25/2025	12/12/2025
Pandemic and Outbreaks:			
Reducing Risks in Child Care	5*	8/25/2025	12/12/2025
Engaging Children with Remote Learning	5*	8/25/2025	12/12/2025
Pyramid Model for Social and			
Emotional Competence- Preschool	18	9/29/2025	11/3/2025
CDA Capstone: Portfolio, Application & Exam Prep	22	9/30/2025	11/25/2025

Credential Boosters

Online Credential Boosters Courses These classes are designed to help you get your program aligned with Maryland EXCELS and to help you reach higher Maryland Child Care Credential levels. Credential Boosters are classes that are identified by Maryland State Department of Education (MSDE) in the staff credential modifications for levels 2, 3, and 4. To view full course descriptions for the classes listed below, please visit HowardCC.edu/Childcare Courses.

For complete list of credential booster classes, please contact Christa Snyder at 301-784-5530 or casnyder@allegany.edu.

Please note the following about these courses:

- You can complete online Credential Boosters courses at your own pace, with instructor guidance.
- Takes approximately three hours to complete (completion times may vary).
- You will need access to a computer, the internet, and email to take an online Credential Boosters course.
- No refunds or transfers. No assignment deadline extensions.
- Textbooks must be purchased prior to class (unless provided).

Career Development / Licensure & Certification

General guidelines for online classes: You will need access to a computer, the internet and Email to take these courses; sufficient computer skills are required, including using a word processing program to write and save your work on your computer. Provide your email address with your registration so we can send you login instructions. Online classes fill up quickly, so please register early!

Child Care I: Child Growth & Development 45 hours

No textbook- all materials included.

Child Care II: Preschool Curriculum and Activities 45 hours

No textbook- all materials included

Child Care III: School Age Child Care Curriculum 45 hours

No textbook- all materials included

Child Care IV: Infant & Toddler 45 Hours

No Text book purchase. MSDE's Healthy beginnings text is included

Deadline to register 2 weeks prior to start of each class.

Course Cost:

45 Hour Course Cost: \$250 9 Hour Course Cost: \$110

24 Hour Course Cost: \$250 5 Hour Course Cost: \$75

22 Hour Course Cost: \$230 3 Hour Course Cost: \$50

18 Hour Course Cost: \$175 2 Hour Course Cost: \$50

Career Development / Licensure & Certification

DISPENSARY

Dispensary Technician I (DHR870)

Do you have an interest in wellness, and would you enjoy providing excellent customer service in a medical dispensary? If so, you may be interested in a career in the new and rapidly growing medical cannabis industry. There are already over 100 dispensaries in Maryland, and demand for qualified Dispensary Technicians is increasing. This course is the first of two in a series and provides the training you need to work in a medical cannabis dispensary. You will learn an overview of the Dispensary Technician's role, practice professional skills and responsibilities involved in day-to-day operations, and learn Maryland regulations for dispensary operations including security, inventory management, software types, recordkeeping, and patient management from check-in to check-out, and follow-up. Class sessions are conducted in Zoom and Canvas; you will receive links and instructions one week before the class begins. Register for both DHR 870 and DHR 871; successful completion of both classes is required to earn the Dispensary Technician certificate. 30 hours, 3.0 CEUs.

9/8-10/27, M/W (15 sessions)

6:30 AM - 8:30 PM

ONLINE

Instructor:

Course Cost: \$400

Maryland Senior Course Cost: \$395

Dispensary Technician II (DHR871)

This course is the second in a series and is designed to provide occupational training to work in a medical cannabis dispensary. This course focuses on medicinal knowledge, patient care and education aspects of the Dispensary Technician's role. Topics include: recent research on medicinal cannabis, medicinal properties of cannabis, managing the patient experience, counseling methodology and practices. Class sessions are conducted in Zoom and Canvas; you will receive links and instructions one week before the class begins. Register for both DHR870 and DHR871; successful completion of both classes is required to earn the Dispensary Technician certificate. 30 hours, 3.0 CEUs.

11/3-12/22, M/W (15 sessions)

6:30 PM - 8:30 PM

ONLINE

Instructor:

Course Cost: \$400

Maryland Senior Course Cost: \$395

Career Development / Licensure & Certification

SECURITY GUARD TRAINING

The unarmed security guard in Maryland will need to be authorized according to the state's legal requirements and code 29.04.01.02. While training has always been in place, the requirement for certification is new. This training is only for unarmed methods and does not include chemical agents, handcuffing, or firearm techniques. Participants will be trained in subjects such as writing reports, dealing with the public, keeping the peace in a crowded situation, as well as working with authorities in a qualified manner. Certification is good for three years and renewal classes will be available. Additional courses to complement certification are available such as CPR and First Aid. Please contact Sarah Bowman at sbowman5734@allegany.edu or 301-784-5069 with questions.

Anyone who wishes to be licensed as an unarmed security guard, must meet, and maintain the following qualifications:

- must be at least 18 years of age
- must be a citizen or legal resident of the United States (proof needed)
- must not have any felony convictions

Candidates wanting to pursue certification will need (at a future time):

- To have an FBI style background check
- Fingerprints and 2 passport sized colored photos
- An accurately completed application form
- A nonrefundable application fee

Security Guard Training- Entrance Level (PRO400)

This training is 12 hours total classroom time, 6 hours each day. All course materials are included in the cost and optional certification available for additional fees.

Training includes:

1. Relevant Criminal Law
2. The appropriate use of force
3. The use of alternatives to force
4. The use of de-escalation techniques
5. Promoting appropriate interactions with individuals that are under 18 years

of age and may have behavioral health or other disabilities; or are in crisis

September 16 & 17 or

October 14 & 15 or

November 18 & 19

8:30 AM - 3:30 PM

Instructor: SPO Sgt Sarah Scott

ACM: WCI Building

Course Cost: \$225

Maryland Senior Course Cost: \$205

Limited \$150 Scholarships available to Allegany County residents! (3 or more years residency)

Career Development / Licensure & Certification

NOTARY



**NOTARY CLASSES
ARE CURRENTLY IN
DEVELOPMENT FOR THIS
FALL TO HELP YOU TAKE
THE NEXT STEP IN YOUR
PROFESSIONAL JOURNEY.**

EMAIL SBOWMAN5734@ALLEGANY.EDU FOR MORE INFORMATION

DRONE

Drone Pilot Training (PRO426)

Drone Pilot Training is an 8-week course that will provide students with the skills and knowledge needed to safely and legally operate a Small Unmanned Aerial System (sUAS) commonly referred to as a drone. Further, it will provide you with the necessary information required to pass the initial Federal Aviation Administration (FAA) Aeronautical Knowledge Examination and obtain an FAA sUAS Pilot's certificate. Hands-on flying will enhance your Knowledge by giving you the experience of flying a rotary-winged sUAS, which will be furnished for your use while participating in this course. This course focuses on the rules and regulations regarding the operation of the Unmanned Aerial Vehicles (UAVs) operating in the National Airspace under 14 C.F.R Part 107. You will learn the responsibilities of being a Remote Pilot in Command and using the methodology of Crew Resource Management, Aeronautical Decision Making, and Risk Management to conduct safe sUAS flight operations. This course also provides the students with classes on weather reports, basic



aerodynamics, airspace use, reading aeronautical charts, airport operations, maintenance, emergency procedures, Certificate of Authorization and other pertinent information regarding the safe flight and operation of small unmanned aircraft. The course will include equal time in classroom as well as flying time outdoors and is open to anyone, regardless of skill level and recreational or commercial sUAS Piloting interest.

9/16-11/6, T/Th (16 sessions)

5:00 PM - 7:00 PM

ACM: CE Building

Instructor: Dr. Michael Knapp

Course Cost: \$595

Maryland Senior Course Cost: \$585

Limited \$300 scholarships available to Allegany County Residents (3 or more year residency)

Career Development / Licensure & Certification

TRANSPORTATION

CDL Class B operators have the opportunity to drive a variety of commercial vehicles including dump trucks, delivery trucks, passenger buses, and other vehicles more than 26,000 pounds. ACM's CDL Class B program covers the theory and driving skills required under the federal Entry Level Driver Training requirements. The class provides you with training on defensive driving techniques, road safety, pre-trip inspections, and the ability to control and maneuver vehicles in varied driving situations. Applicants must complete a screening process and have a current DOT physical card and a CDL Class B Learner's Permit with passenger endorsement and air brake.



Scholarships are available and may cover all or part of the program cost. For more information, please call Dave Smarik at 301-784-5077.

CDL B Operator Introduction (Theory) (MVA100)

Prepare for your Class B CDL license and develop the skills to drive a dump truck, commercial delivery truck, passenger bus, or other vehicle weighing over 26,000 pounds. Introduction to CDL operations includes vehicle safety, defensive driving techniques, and pre/post-trip inspections. Applicants must complete a screening process and have a current DOT physical and a Class B Learner's Permit with "P" passenger endorsement and Air Brake. Meets the theory portion of the Entry Level Driver Training requirement. (Textbook provided)

Dates/Times to Be Determined

ACM: CE Bldg.

Instructor: Vicki Shaffer

Course Cost: \$258

Maryland Senior Course Cost: \$138

CDL B Operator Skills (Range/Road) (MVA101)

Practice operation of a Class B CDL vehicle and prepare for your commercial driver test. Class activities include pre-trip review, vehicle control and maneuvering, successful completion of range exercises, and proper road operation. Class hours include CDL skills/road test in your state of licensing (MD, PA, or WV). Meets the range/road portion of the Entry Level Driver Training requirement. Prerequisite: CDL B Operator Introduction.

Dates/Times to Be Determined

ACM: CE Bldg.

Instructor: Vicki Shaffer

Course Cost: \$1,500

Maryland Senior Course Cost: \$840

Career Development / Licensure & Certification

OCCUPATIONAL TRADES

Backflow Prevention/Cross Connection Training and Recertification

Cohorts are being formed for the required training and education to those who alter, install or inspect potable or non-potable water supply systems. The class will be held in the fall once a minimum of six participants have enrolled. For more information on being part of the cohort please contact Sarah Bowman at either 301-784-5069 or sbowman5734@allegany.edu.

Backflow Prevention/Cross Connection Training (PRO171)

Total Course Cost: \$480

Maryland Senior Course Cost: \$475

Limited Scholarships available to Allegany County residents! (3 or more years residency)

Backflow Prevention/Cross Connection Recertification Training (PRO214)

Total Course Cost: \$105

Maryland Senior Course Cost: \$100

The following courses are offered in cooperation with the Maryland Center for Environmental Training



The Maryland Center for Environmental Training offers training at sites throughout Maryland. Training is approved by the State of Maryland for water and wastewater

operator certification renewal. MCET also provides on-site technical assistance to Maryland's communities and businesses. We help them implement operational and financial strategies to ensure that water and wastewater treatment facilities fully comply with the stringent provisions of the Safe Drinking Water Act and the Clean Water Act.

Need additional course information? Call 301-934-7507

Solids Handling (PRO312)

Wastewater operators need to have practical knowledge for dealing with sludge thickening and dewatering. In this course, students will analyze the characteristics of primary, secondary, and chemical sludge and the types of treatment processes used for each. Topics covered will include gravity thickening, dissolved air floatation, centrifuge operation, gravity belt, and belt filter presses, and vacuum

filters. Each participant should bring a calculator to this course.

TRE 2007-99-08 Wastewater 2-6 and S, Industrial Wastewater 2,3,5,6,7, Water Treatment 3-5 - Process - 7 hours

10/1, Wednesday (1 session)

8:00 AM - 4:00 PM

ACM: CE Building

Instructor: STAFF

Course Cost: \$149

Maryland Senior Course Cost: \$149



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How do we impact our world?

radioACTIVE partners with you to assist your group in moving toward a collective vision and relationship through collective experiences and discussions.

The radioACTIVE experience starts with an assessment. Together, we will discuss goals for what you want to accomplish. Your assessment includes a discussion of the abilities of the participants, so no one feels left behind or unable to complete the experience. From start to finish, you will take ownership of the plans.

For more information on group trainings, contact Sarah Bowman at 301-784-5069 or sbowman5734@allegany.edu.

How do we impact our co-workers?

radioACTIVE (PRO163)

Robert Godfrey graduated from Alderson-Broadus University with a bachelor's degree in social work and from West Virginia University with a master's degree in social work. Over his career, he has worked in adolescent group homes, psychiatric hospital, outpatient mental health clinic, special education school, and managing services to adults with developmental disabilities.

He has employed team building exercises into nearly every one of his employment sites and is in high demand as a facilitator. Robert brings energy and enthusiasm to every interaction. He has a passion for seeing groups learn and grow in a caring, safe, and encouraging environment.



LEADERSHIP / MANAGEMENT

Career Development / Licensure & Certification

Fall 2025

Career Development / Licensure & Certification

HEART OF A LEADER (PRO990)

NO LECTURES. NO POWER POINTS. NO FLUFF.
HIGH STANDARDS. FULL ENGAGEMENT & PARTICIPATION.
REAL-LIFE APPLICABILITY. PERSONAL & PROFESSIONAL RESULTS

Join us in Fall 2025 for a LIFE-CHANGING Experience!!!

Life is full of challenges, opportunities and excitement – so is this training! If you're prepared to move your life forward and discover the secrets of living a purpose-driven & regret-free life, then this 2-day journey of personal discovery is for you. It is one of the most unique, challenging, and effective Leadership trainings that is available in the world today. I will not say that the 2-day journey will be easy, but I will say that it will be worth it – personally and professionally.

During this life-enhancing training you will learn to:

- *Identify and expose barriers to your leadership abilities and discover the unlimited power of self-belief to break through them!*
- *Embrace change and improve your decision-making ability*
 - *Learn to get out of your head and into your heart*
- *Accept responsibility for where you are in life – professionally & personally*
 - *Reclaim your identity of who you are and what you want to become*
- *Design a positive vision for your life and create a plan of action to achieve it*
- *Develop your ability to think creatively – focusing on solutions vs. problems*
 - *Communicate more effectively with friends, family, and coworkers*
 - *Live life with enthusiasm and passion all while getting RESULTS!*

We are all remembered for the daily actions that we take versus what we talk about. This training is about eliminating excuses and blame from your life, deciding what your life will represent and then taking positive action towards that vision.

How do YOU want to be remembered in life?

We challenge you to **invest** in yourself to experience this spectacular opportunity! This training was developed by **Brandon W. Johnson**, a.k.a. "Positive Energy Guy," and has been entrusted into the hands of Robert Godfrey to continue to develop leaders in our community. Robert is a 2015 graduate of Heart of a Leader (Team #515) and a 2019 graduate of Heart of a Warrior (Tribe #29). Since graduating from these programs, he has been an asset and resource helping to continue this program in our area. Now it is his turn to help you bring out the best leader within yourself!

For More Information, please contact Sarah Bowman at either 301-784-5069 or sbowman5734@allegany.edu. Send an email to be notified when more information is available!

TBD– 8:00 AM - 10:00 PM

TBD – 8:00 AM - 6:00 PM

Cost of Training: \$995

Maryland Senior Course Cost: \$895

Limited Scholarships available to Allegany County residents!
(3 or more years residency)

Career Development / Licensure & Certification

INSURANCE

Continuing Education course will once again be offered in partnership with SERVPRO.

Insurance Ethics (PRO220)

Facing ethical decisions can be very difficult, especially when we make decisions that may seem right at first, but in hindsight may not have been that great after all. As we explore what "Ethics" is, you will participate in hourly group activities that will challenge you to find ethical solutions to various scenarios. These challenges will reinforce what you have learned throughout the course and increase your ability to use ethical decision-making in your daily life.

9/16, Tuesday (1 Session)

8:30 AM - 12:00 PM

ACM: CE

Instructor: Tim Duck

Course Cost: \$5

A lunch will be provided between this class and the next class for students that sign up for both classes

Cleaning & Restoring Smoke-Damaged Contents (PRO238)

This course explains the different tools used by restoration professionals to clean and restore smoke-damaged contents. You will be provided with an overview of various smoke-damaged contents cleaning methods, and the products used to clean smoke-damaged contents. You will learn the process of restoration professional uses to scope, estimate, clean, and restore smoke-damaged contents. We will also discuss the key issues related to moving a customer's smoke-damaged contents to a remote location for cleaning.

9/16, Tuesday (1 Session)

12:30 - 3:00 PM

ACM: CE

Instructor: Tim Duck

Course Cost: \$5

Restorative Drying for Water Damage (PRO239)

This course has been designed to provide you with an understanding of the restorative drying process that takes place after a water damage loss occurs. We will discuss how water damage impacts the insurance industry. We will also discuss the different types of water damage, emergency services to perform in a water damage, inspection and monitoring services, and psychrometric (the science of drying).

11/19, Wednesday (1 Session)

9:30 AM - 12:00 PM

ACM: CE

Instructor: Tim Duck

Course Cost: \$5

A lunch will be provided between this class and the next class for students that sign up for both classes

The Restoration of Hoarding (PRO218)

This course is designed to provide you with an understanding of the origins of hoarding while exploring key parts of what makes someone a hoarder, including behavioral issues. You will learn about professional assessment of a hoarding situation, the cleaning processes, and the proper safety techniques and equipment that must be used.

11/19, Wednesday (1 Session)

12:30 - 3:00 PM

ACM: CE

Instructor: Tim Duck

Course Cost: \$5

Career Development / Licensure & Certification

REAL ESTATE / APPRAISER

Principles of Real Estate for Sales Agents (Pre-Licensure) (PRO161)

This course provides pre-licensure instruction in the principles and practices of real estate as required by the Maryland Real Estate Commission and COMAR regulation.

Topics covered in the course are: Principles of real property; Landlord-tenant relationship; Real estate contracts; Rules of agency and listings; Transfer of title to real property; Title insurance

and settlements; Fundamentals of appraising; Real estate finance; Maryland real estate law; Regulations of the Real Estate Commission; Details of the Code of Ethics; Laws and practices covering human rights and community relations; Test application; Instruction and discussion; Basic mathematics pertaining to real estate industry; Property condition disclosure; Law and regulations covering hazardous substances; and an exit exam. **Course materials included are Modern Real Estate Practice and Maryland Real Estate Practice and Law.**



Due to upcoming holiday schedules, Week 13 classes will be on Monday and Tuesday.

9/2-12/11, T/Th (15 weeks)

(Week 13 classes will be on Monday and Tuesday)

6:00 - 8:00 PM

ACM: CE Building

Instructor: Penni Walker

Course Cost: \$375

Maryland Senior Course Cost: \$365

Limited \$175 Scholarships available to Allegany County residents!

(3 or more years residency)

Career Development / Licensure & Certification

MACHINING

Learn both Manual and Computer Numerical Control (CNC) Machine Tool Technology with extensive hands-on and computer-based training at Western Maryland Works facility at 37 Lane Avenue. The 720- hour series is designed to prepare students to become well-rounded entry level manual and CNC Machinists with upward mobility potential. The classes are predominantly hands-on training. College credit is not awarded for this program, rather it is designed around industry recognized credentials based on skills needed for a career in manual and CNC machining and manufacturing.

Students will have the opportunity to earn up to 13 NIMS (National Institute of Metalworkers) Credentials including: NIMS Machining Level 1 Measurement,

Materials, & Safety; Job Planning, Benchwork, & Layout; Drill Press I; Milling I; Turning I (Between Centers); Turning I (Chuckling); Grinding I; Metalforming I; CNC Mill Operations; CNC Mill Programming, Setup, and Operations; CNC Lathe Operations; CNC Lathe Programming, Setup, and Operations; and a Certificate of Special Merit.

For more information on the National Institute for Metalworking Skills (NIMS), please visit: [https:// www.nims-skills.org](https://www.nims-skills.org).

8/18 - 6/15 M-TH

4:00 PM – 8:30 PM

Western Maryland Works – LaVale, MD

Instructor: Robert Prosser

Course Cost: \$9,668

Maryland Senior Course Cost: \$8,868

**For more information and potential scholarships please contact
Gracie McLeod at mmcleod14238@allegany.edu**

Milling Bootcamp (MTT-110)

This course is designed to prepare students to work in an industry machining environment. Topic of instruction includes tramming of head table, surface milling, side milling, plunge milling, conventional milling, climb milling, removing backlash, drilling, reaming, tapping, and creating absolute zero on X,Y,Z.

9/6 - 9/27 SA (4 Sessions)

8:00 AM – 12:00 PM

Western Maryland Works – LaVale, MD

Instructor: Robert Prosser

Course Cost: \$455

**Scholarships not applicable for course*

Lathe Bootcamp (MTT-111)

This course is designed to prepare students to work in an industry machining environment. Topic of instruction include four-jaw chucks, turning between centers, facing, general turning, knurling, cutting both left and right threads, and parting.

10/4 - 10/25 SA (4 Sessions)

8:00 AM – 12:00 PM

Western Maryland Works – LaVale, MD

Instructor: Robert Prosser

Course Cost: \$455

**Scholarships not applicable for course*

Career Development / Licensure & Certification

WELDING

Shielded Metal Arc Welding

(VTE711)

This 80-hour course will provide participants with a thorough, technical understanding of shielded metal arc welding, welding safety, power sources (AC and DC), electrode classifications, and electrode selection (E6010 & 7018). It also provides training to develop the skills necessary to make quality shielded metal arc welds in all positions (flat, horizontal, vertical up, and overhead) on mild 3/8 inch steel. Single and multiple passes using mild steel, low hydrogen, and iron powder electrodes will be covered. Upon successful completion, the student should be able to perform production welding, millwright work, and general maintenance welding. To certify, trainees must complete an additional 40-hour welding course in preparation for the following skills tests: fillet and groove welds done in the flat, horizontal, vertical, and overhead positions (visual inspection and AWS guided bend tests performed by an independent CWI).

9/17 – 11/26, M/W (20 sessions);

5:00 PM – 9:00 PM

Western Maryland Works - LaVale, MD

Instructor: Gary Taylor

Course Cost: \$1,299

Maryland Senior Cost: \$1,289

Shielded Metal Arc Certification

(VTE714)

This 40-hour course will provide training for experienced and trained welders in preparing for certification testing in the shielded metal arc welding process. Test certification will be performed on 3/8-inch steel plate. You will prepare to test in two positions: vertical up and overhead passes. You will also practice welding on test plates to prepare for the final testing. All certification testing will be performed by a Certified Welding Inspector under American Welding Society (AWS) welding specifications and procedures.

12/1 – 1/14, M/W (10 sessions);

5:00 PM – 9:00 PM

Western Maryland Works - LaVale, MD

Instructor: Gary Taylor

Course Cost: \$599

Certification Testing Fees: \$400

(Fee includes vertical and overhead tests, certification papers, and ID card)



Career Development / Licensure & Certification

MIG/TIG Welding (VTE748)

This 40-hour intermediate course is for the welder with basic welding experience. You will train in welding safety, gas metal arc welding (GMAW-MIG), and gas tungsten arc welding (GTAW-TIG) processes. The course includes metal arc transfers of short-circuiting, globular, spray arc, and power mode. Also included is instruction in how various shielding gases affect gas metal arc and gas tungsten arc welding. Hands-on experience will be dedicated to welding on basic carbon steel using edge, corner, lap, and fillet welds in all positions. Welding is limited to regular thin, flat material and does not include thick plate, pipe, or other irregular shapes. In preparing for your welding course, you must provide leather welding gloves, protective eyewear, welding helmet, and welding jacket. The Welding Starter Package must be purchased if you don't have the necessary gear.

9/16 – 10/21, T/TH (10 sessions)

5:00 PM – 9:00 PM

Western Maryland Works – LaVale, MD

Instructor: Harry Riggleman

Course Cost: \$599

Maryland Senior Course Cost: \$589

Welding Starter Package: \$240

MIG/TIG Certification (VTE854)

This 40-hour course will provide training for experienced and trained welders in preparing for certification testing in gas metal arc welding (GMAW-MIG) and gas tungsten arc welding (GTAW-TIG) processes. Test certification will be performed on 3/8-inch carbon steel plates in vertical and overhead positions. Hands-on experience will include practicing on test plates in preparation for final testing. All certification testing will be performed by a Certified Welding Inspector under American Welding Society (AWS) standards.

10/23 – 11/25, T/TH (10 sessions)

5:00 PM – 9:00 PM

Western Maryland Works – LaVale, MD

Instructor: Harry Riggleman

Course Cost: \$599

Certification Testing Fee: \$600

(Fee includes vertical and overhead tests in MIG & TIG, certification papers and ID card.)

Maryland Senior Course Cost: \$589

(plus testing fees)

**For more information and potential scholarships please contact
Gracie McLeod at mmcleod14238@allegany.edu**

WELDING SCHOLARSHIP OPPORTUNITY!

The Wilson Supply/Veryl Morgan Scholarship memorial award honors Veryl Morgan's dedication and long-term service to Wilson Supply. The Scholarship is awarded to Allegany County continuing education students in the fall and spring semesters. Please submit application letter indicating why you are interested in welding; why you are the best candidate for the award; and enrollment date to:

Wilson Supply/Veryl Morgan Scholarship Fund

c/o Shea Bonarigo,

Allegany College of Maryland Center for Continuing Education

12401 Willowbrook Road • Cumberland, MD 21502

THANK YOU, WILSON SUPPLY COMPANY

For Providing the Endowed Wilson Supply/Veryl Morgan Scholarship Fund



Career Development / Licensure & Certification

TRADE SCHOLARSHIP OPPORTUNITY!

The Park Place Church Women's Group Trade Scholarship award will be granted once a year in later August to mid-September to an individual who demonstrates financial need and is pursuing a welding or NIMS certification in welding, machining, industrial maintenance, or robotics. Both males and females are eligible to apply. Please note that bootcamps are not eligible for this scholarship.

Park Place Church Women's Group
c/o Shea Bonarigo,
Allegany College of Maryland Center for Continuing Education
12401 Willowbrook Road • Cumberland, MD 21502

THANK YOU, Park Place Church Women's Group
For Providing the Endowed Park Place Church Women's Group Trade Scholarship Fund

Forklift Certification (VTE400)

This course aims to equip students with the necessary skills to operate an industrial powered forklift safely and effectively. It complies with 29 CFR 1910.178, OSHA Powered Industrial Truck Operator Training Standard. Participants will engage in formal classroom instruction, hands-on practical training, and a final evaluation. Those who successfully complete the course will be awarded a certificate

of training along with a wallet card. Key topics covered include pre-inspection procedures, loading and unloading techniques, maneuvering and operational skills, relevant rules and regulations, and a strong focus on safety practices. Course costs include the certification, safety helmet, and safety vest.



8/16, 9/13 SA (2 sessions)

8:00 AM - 4:00 PM

Western Maryland Works - LaVale, MD

Instructor: Henry Cook

Course Cost: TBD

Career Development / Licensure & Certification

Would you like to carve a detailed wood design, engrave your anniversary date on a cutting board, make a banner for your sports team, or print a 3D toy?

“SERIOUSLY, YOU CAN DO THIS!”

Yes, you absolutely can—and we’re here to help you unlock your creative potential! At Western Maryland Works, we provide access to the tools, equipment, and support you need to turn your ideas into reality. Whether you’re exploring a new hobby or pursuing a long-time passion, we’re here to support and inspire your creative journey.

Our Digital Fabrication Lab is equipped with state-of-the-art technology to support your creative and professional projects, including a Laser Engraver; Banner, Sticker & Vinyl Printer; Bambu 3D Printers; LEF200 UV Printer (with Rotary Attachment); LEF300 Flatbed Printer; Heat Press; Direct-to-Garment (DTG) Printer; and an Embroidery Machine.



Our Woodshop is outfitted with a wide range of tools to support both beginner and advanced woodworkers, including Routers (which includes a CNC Router); Grinders; Lathes; Planer; Bandsaws; Miter Saws; Sanders and a full assortment of hand tools and to bring your woodworking ideas to life!

To get started, scan the QR code or visit <https://outlook.office.com/book/WMWMakerspace@allegany.edu/?ismsaljsauthenabed> to access the Makerspace Bookings page. From there, you may reserve a spot for our Makerspace Orientation. During the Orientation, you’ll receive a guided tour of the facility, an overview of our available equipment and tools, and the opportunity to enroll in a complimentary Basic Membership. Orientation and Basic Membership are completely free because we’re excited to help you get started! Once you become a Basic Member, you can choose the Active Membership term that best fits your needs—30 days \$40, 6 months \$220, or one year \$400. Then you’ll be ready for the next step: training! To ensure safe and proper use, Active Members must complete the required training session before operating any machines or equipment. A \$20 fee applies to each training session. In the Digital Fabrication Lab training sessions will include safety, proper machine operation and how to prepare and send



Career Development / Licensure & Certification

pre-made designs to our equipment. We provide a catalog of ready-to-use templates for your convenience; however, the training does not include instruction on creating original designs from scratch. Basic computer literacy is required. Active Members must complete the Intro to Woodshop training session, before using the Woodshop.

We also offer access to our Welding Lab and Machining Lab for Active Members who are qualified. If you're looking to build your skills, ACM Continuing Education has Welding and Machining Bootcamps available. Before using either lab, members must be approved by our Welding or Machining Instructor. Active Membership for the Welding Lab is available for \$75 per 30-day term. Active Membership for the Machining Lab is available for \$65 per 30-day term, with an additional usage fee of \$22 per hour.

Our mission is to empower you with the skills and knowledge to bring your own creative ideas to life. We are a makerspace dedicated to education and hands-on learning. Our technicians are here to support members and answer any questions so please feel free to seek their guidance as needed, but our technicians cannot be responsible for completing your project or provide extended technical assistance. **Please note that we do not create projects on behalf of members.**

