

Dear ACM Students,

We appreciate your patience as we strive to ensure the safety and well-being of our entire college community during this ever-evolving public health crisis. Like other colleges across the nation, we can't anticipate the impact that the novel coronavirus disease 2019 (COVID-19) may have on our institution this semester.

ACM will further extend Spring Break through Sunday, March 22. This includes current online courses. All credit courses will be online from Monday, March 23 until at least Sunday, April 5.

Non-credit classes and training through the ACM Center for Continuing Education and Workforce Development will cease instruction beginning Monday, March 16 through Sunday, April 5. This includes ACM workforce trainings offered through the Bedford County Technical Center.

### **What You Need To Know:**

- Students are not required to be on campus while credit courses are online. If you have internet connectivity and wish to complete your online studies at home, we encourage you to do so.
- ACM will be open for students who wish to complete their online coursework at the College or utilize Student Services during normal business hours.
- Assistance on how to use Brightspace, our online learning management system, is available.
- If you require accommodations for online coursework, please reach out to us.
- Willowbrook Woods residents have the option to return from Spring Break at noon on Sunday, March 22. Residents are not required to return to campus while credit courses are offered online. Residents with questions should email [willowbrookwoods@allegany.edu](mailto:willowbrookwoods@allegany.edu).
- Students enrolled in clinical experiences or field classes should contact their Program Director for additional information.
- ACM's Culinaire Café in the Gateway Center in Downtown Cumberland will be closed until at least Monday, April 6 and will tentatively reopen on Tuesday, April 7.
- Our cafeteria on the Cumberland campus will offer limited service hours. The Pantry, which provides food and personal care products to students in need, will be open by appointment.
- Early College classes taught in public high schools will follow the status of their local school districts.
- Student athletes should contact Athletic Director Tommie Reams for updates regarding practices and scheduled games. **3/16/20 UPDATE: All Spring '20 sports are canceled by NJCAA mandate. Student athletes will retain their eligibility.**
- The Spring Transfer Fair scheduled for March 26 is canceled.
- All non-essential College events, gatherings, and activities involving 25 or more people are strongly discouraged.

There are currently no confirmed cases of the coronavirus disease 2019 (COVID-19) at ACM or in Western Maryland. Maryland Governor Larry Hogan announced aggressive, ongoing measures to mitigate the spread of COVID-19 on March 12 following Maryland's first case of community transmission.

We ask that students who exhibit symptoms (fever, cough, and shortness of breath) refrain from visiting the College. Please take the following steps if you exhibit COVID-19: (1) Contact your local Health Department immediately to self-report; (2) contact your healthcare provider or, if you are not in the vicinity of your provider, visit an urgent care facility; and (3) contact ACM Instructional and Student Affairs at 301-784-5288 so that we may notify your instructors and provide assistance. **3/16/20 UPDATE: If you suspect you are infected with the virus that causes COVID-19, contact your healthcare provider by phone for additional guidance.**

Please monitor ACM's website ([www.allegany.edu/coronavirus](http://www.allegany.edu/coronavirus)) and your student email for continued updates. If you have questions, please contact the ACM Advising Center at 301-784-5656 or email [jengelbach@allegany.edu](mailto:jengelbach@allegany.edu).

Thank you,

Dr. Cynthia S. Bambara