

## CHECKLIST for all LPN-RN Online Nursing Program Applicants

| THINGS YOU NEED TO DO:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DONE |
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| Review all information regarding the LPN-RN Online Nursing Program found on the Nursing website                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |
| Apply online to ACM (select Pre-Online LPN-RN as your Program of Study)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |
| Have all <u>official</u> transcripts sent directly from the Institution you attended to ACM either by mail or electronically to <a href="mailto:acmtranscripts@allegany.edu">acmtranscripts@allegany.edu</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      |
| If you have never completed college-level courses, register to take the Accuplacer placement test. Please call 301-784-5554 to schedule.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |
| Once transcripts have been evaluated OR you have completed the Accuplacer, contact the advising center to determine which courses you still need to complete: Lindsay Miller <a href="mailto:lmiller1595@allegany.edu">lmiller1595@allegany.edu</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |
| <p>The following Gen Ed pre-requisites must be completed to graduate, 7 of which need to be completed before entering the online program:</p> <ul style="list-style-type: none"> <li>• Bio 207 (Anatomy and Physiology I)</li> <li>• Bio 208 (Anatomy and Physiology II)</li> <li>• Bio 204 (Microbiology)**</li> <li>• English 101</li> <li>• Psych 101</li> <li>• Psych 203 (Human Growth &amp; Development)</li> <li>• Math 102 (College Algebra) or 109 (Probability and Statistics)</li> </ul> <p>The following courses are graduation requirements:</p> <ul style="list-style-type: none"> <li>• Sociology 101</li> <li>• TWO Humanities electives (list provided upon request)</li> </ul> <p>(All of these courses are offered through ACM online. If you take any of these courses elsewhere, BE SURE they will transfer to us as the courses we require)</p> |      |
| <p>Complete the 5-Step Process found on the website. <b><u>BE SURE to fill out and submit the application for the online program found in Step 3, and BE SURE to submit transcripts and all supporting documents found in Step 4 by the following deadlines:</u></b></p> <p style="padding-left: 40px;"><b><u>Application Deadlines:</u></b></p> <p style="padding-left: 40px;">December 1 to begin in the Summer semester</p> <p style="padding-left: 40px;">April 15 to begin in the Fall semester</p> <p style="padding-left: 40px;">August 1 to begin in the Spring Semester</p>                                                                                                                                                                                                                                                                                  |      |
| Be sure to register early each semester to increase your chances of getting a seat in the course you would like to take                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |
| Be sure to check your STUDENT E-MAIL for correspondence from the college and the Online Program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |
| <p>Make contact with the nursing advising specialist when you are ready to apply to the nursing program:</p> <ul style="list-style-type: none"> <li>• Tonia Letrent (Advising Specialist) <a href="mailto:tletrent@allegany.edu">tletrent@allegany.edu</a> or 301-784-5570</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |