

Allegany College of Maryland  
BOARD OF TRUSTEES  
November 11, 2024  
Thomas Welcome Center  
Iris Eustace Halmos Community Room

**PUBLIC SESSION MINUTES**  
**4 p.m.**

The Allegany College of Maryland Board of Trustees met on Monday, November 11, 2024, at 4 p.m. in the Thomas Welcome Center, Iris Eustace Halmos Community Room. Board members in attendance included: Mr. Kim Leonard, Ms. Jane Belt, Mr. Eugene Frazier, Mr. James Pyles, Ms. Linda Buckel, Ms. Mirjhana Buck, Ms. Michele Martz (via phone), and Dr. Cynthia Bambara (President and Secretary/Treasurer).

Others in attendance included:

Dr. Kurt Hoffman	David Jones	Christina Kilduff
Melinda Duckworth	Scott Harrah	Dione Clark-Trub
Courtney Jensen	John “Mo” Pratt	Liz Rockwell
Melanie Chapman	Elaine Bridges	Shannon Redman
John Bone	Lori Spence	

**Adoption of the October 21, 2024 Minutes**

Mr. Leonard called the meeting to order at 4:04 p.m. On a motion from Ms. Buckel and a second from Ms. Buck, respectively, the October 21, 2024, minutes were adopted as submitted.

**2025-2026 Academic Calendar**

Dr. Hoffman presented the revised 2025-2026 Academic Calendar, which includes a new winter intersession with a limited number of courses that will be scheduled to support students in their academic pathways. On a motion from Ms. Buck and a second from Mr. Pyles, respectively, the Academic Calendar for 2025-2026 was approved.

**ACM Microgrid/Campus Resiliency Project Update & Energy Services Agreement Approval**

David Jones and Christina Kilduff provided an overview of a microgrid project at ACM. They explained the funding source for various components, including planning and implementation grants. Mr. Jones explained the potential opportunity for significant workforce training that would be developed as part of the project, to meet the region’s needs. Ms. Kilduff shared that an Energy Services Agreement (ESA) is under development for review by ACM’s legal counsel. On a motion from Ms. Belt and a second from Ms. Buckel, the Board authorized Dr. Bambara to sign the ESA on its behalf.

## **EXECUTIVE SESSION**

The Board of Trustees will convene to Executive Session to discuss personnel items [Article § 3-305(b) (1)] covered under the Maryland Open Meetings Act. If necessary, action may be taken in Public Session as a result of items discussed in Executive Session.

At 4:16 p.m., following a motion from Mr. Pyles and a second from Ms. Buckel, the Trustees convened to Executive Session to discuss personnel items.

At 4:20 p.m., the Trustees moved out of Executive Session to public session on a first from Mr. Frazier and a second from Ms. Belt.

## **PUBLIC SESSION**

### **Approval of New Hires**

Dr. Hoffman recommended that the Advanced Manufacturing Project Manager position be filled by Mari-Jane "Gracie" McLeod.

Christina Kilduff recommended that the Accountant-Budgeting position be filled by Makenna Diehl.

On a first from Ms. Martz and a second from Ms. Buckel, the Trustees approved the personnel recommendations.

With no further business to discuss, on a first from Ms. Buck and a second from Mr. Pyles, the meeting adjourned at 4:21 p.m.

Respectfully submitted,



Kim Leonard  
Board Chairman



Cynthia Bambara  
Secretary/Treasurer