

# ALLEGANY COLLEGE OF MARYLAND

## Request for Proposals

### Baseball Field Dugout Project

**Purpose of Request for Proposals:** Allegany College of Maryland in Cumberland, Maryland wishes to enhance the quality of the existing Baseball field on campus through installation of new dugouts. This will significantly improve the experience of our students by giving them newer and more spacious dugouts which will better accommodate both them and the opposing team.

Prospective bidders should direct questions about the specifications to:

Adam Phipps,

Director of Physical Plant

[aphipps@allegany.edu](mailto:aphipps@allegany.edu)

**Contractors shall refer to and generate proposals from the Baseball Field Dugout drawing set prepared by TRIAD Engineering, dated 05-09-24 (see drawings C.1.0, C.2.0, C.3.0, and C.4.0).** This document shall serve as part of the project documentation.

#### **DESCRIPTION OF WORK TO BE PERFORMED:** *Per Specifications*

1. Demolish and dispose of the existing dugouts that are shown in the drawings.
2. Install dugouts at the baseball field as shown in the dugout design.
3. There will be dugouts located on both the home and away sides of the field.
4. Any debris created from the installation of these dugouts will be removed from the project area.
5. All grass (field or otherwise) disturbed by the installation of these dugouts will be backfilled, graded, and hand-raked with screened topsoil and stabilized as soon as possible.
6. Existing underground utilities / infrastructure shall be located prior to installation activities.
7. Clean-up of any kind, and in all the work areas shall result in pre-installation conditions.
8. Records of equipment, materials, and copies of source-and-supply may be requested during the Installation process.
9. Contractor is responsible for coordinating a final walk-through with ACM team to confirm completeness of project.
10. Vendors to include lump-sum cost of labor /installation, material costs, delivery, shipping, freight, installation, setup, clean-up, and training.
11. Any trade permits required shall be the responsibility of the contractor.
12. Within each new dugout there will need to be 2 electrical outlets.

13. Bidders may be asked to provide references or examples of similar work previously completed.
14. New fencing section proposed on drawings is to match the existing fence.
15. Included in the project is the installation of HUDL cameras at strategic locations around the baseball field as shown in diagram attached. The college already has cameras so all that is needed will be cabling, digging of trenches for cables, and the installation of conduits to hold cameras. ACM staff will handle the installation of cameras.
16. A new electrical/network room is included in the scope of work for this project. All necessary utilities for this room are already in place (water, electrical, and fiber).
17. There are 12 strands of Corning FREEDM® Loose Tube, Gel-Free Cable, Riser 12 F, Single-mode (OS2) terminated in a wall mounted rack. Part Number: 012EUF-T4101D20. This fiber will need to be extended to its new location in the new dugout. The existing wall mounted rack can be utilized in the new location. The move may require splicing the fiber to extend the length and may require a hand hole or splice box to complete. A minimum of 2" conduit should be used to continue the fiber along its path to its new location. We would like to request a 48 port RJ45 eia568b compliant patch panel be installed in the rack to facilitate punch downs of network distribution cabling.
18. There is an electrical panel box being fed by power lines which are sourced at the gym building. This electrical panel will need to be relocated to the new location. This panel box also feeds the baseball scoreboard. Both the feed from the gym and the feed to the scoreboard will need to be extended to the new location. A minimum of 2" conduit should be used to continue the power lines to their new location.
19. There are existing power outlets fed by the electrical panel in the old dugout. These will need to be preserved and moved to the new dugout.
20. There are 3 existing access points in outdoor enclosures attached to the outside of the old dugout and fed from a switch in the network rack in the old dugout. These will need to be preserved and moved to the new dugout in a similar orientation. Cat 6 cabling and termination will need to be provided.
21. There is an IP POE camera that will need to be mounted to the backstop fence. Cabling from the camera to the new dugout network rack will need to be furnished and installed. This will need to include conduit and outdoor rated cat6 network cable.
22. There is an existing water line connected to the old dugout. This will need to be preserved and moved to the new dugout.
24. Underground conduits will require the contractor to handle trenching and surveying for existing services. ACM can provide best effort ID of existing underground services, but independent surveys are encouraged.

### **Miscellaneous Information**

1. All costs of bid preparation shall be borne by prospective vendors.
2. All submitted bids will become the property of Allegany College of Maryland and can be revealed to outside consultants and State and Federal agencies.
3. Maryland Prevailing wages must be used on bids at or above two hundred-fifty thousand dollars (\$250,000)
4. The successful bidder will be responsible for all project permits.
5. Allegany County Project Open Space funding has been provided to support this project, and ACM must act within the College, State, and County procurement and grant guidelines to complete this project.

### **Additional Information:**

#### **Pre-bid Meeting:**

A mandatory pre-bid meeting is scheduled for April 8<sup>th</sup>, 2025 at 10 AM in the College Center Building, Room 113.

Allegany College of Maryland  
12401 Willowbrook Road  
Cumberland, MD 21502

#### **Sealed bids in duplicate should be delivered to the following address:**

ACM Baseball Field Dugout Project  
Sherry Buffenmyer, Director of Fiscal Affairs  
College Center – Room 166/67  
Allegany College of Maryland  
12401 Willowbrook Road  
Cumberland, MD 21502

All bids must be received by Thursday, May 1, 2025 at 1 PM.

#### **Project Schedule:**

Pre-Bid: April 8<sup>th</sup>, 2025

Bids Due: May 1<sup>st</sup>, 2025

Anticipated Project Start Date: June 1<sup>st</sup>, 2025

Completion Date: August 1<sup>st</sup>, 2025

**Selection Process:**

Vendors submitting bids will be ranked according to price, project experience and general exclusions provided.

The contractor that is judged to be the best qualified to create an outstanding product and to provide the greatest value will be selected. The College reserves the right to request additional information and to make any additional investigations relating to the qualifications of an applicant.

Throughout the selection process, safeguards will be in place to ensure impartiality and objectivity. To protect the integrity of the process, deliberations will be confidential, although the selection results are a matter of public record. Allegany College of Maryland will not discriminate against any firm or individual on the grounds of race, creed, sex, age, handicap or national origin in the contract award. The College reserves the right to waive minor irregularities and omissions in the information contained in a submission.

Award of the bid will be at a later date after an analysis of all proposals. Allegany College of Maryland reserves the right to reject any or all proposals and request other proposals. Allegany College of Maryland reserves the right to accept any proposal it feels is in the best interest of the college.

# Allegany College Maryland

## BASE BID – Baseball Field Dugouts

Due: May 1<sup>st</sup>, 2025 in College Center: Room CC-167

Base Bid - Scope of Work:

- Locate underground utilities/infrastructure before the start of work.
- All grass (field or otherwise) disturbed by the installation of these dugouts will be backfilled, graded, and hand-raked with screened topsoil and stabilized as soon as possible.
- Demolish & dispose of current dugouts.
- Construct new home and away dugouts as shown in design from TRIAD Engineering.
- Clean-up of any kind, and in all the work areas shall result in pre-installation conditions.
- (See detailed description of all work in accompanying Description of work to be Performed)

State the amount in US dollars to complete the job which includes design, demolition, construction, and equipment installation.

\_\_\_\_\_

\$ \_\_\_\_\_

State the estimated date of substantial completion.

\_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_  
(Day) (Month) (Year)

Total number of expected days to complete the project \_\_\_\_\_

Submitted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_