

# Allegany College of Maryland

## Request for Proposals

### Tennis Court Renovations

Allegany College of Maryland requests proposals to repair and renovate the existing outdoor tennis courts on campus including demolishing the existing tennis courts, disposing of unusable materials, saving and reusing the existing fence, lights and net posts, and repair unsuitable areas of the subsurface. Additionally, the chosen contractor shall install perimeter trench drains, place stone, asphalt, and apply acrylic surface, as well as install new lighting on the section that previously did not have lights. This will be done with the goal to bring the courts up to the standards required by the United States Tennis Association and/or the International Pickleball Federation.

Prospective bidders should direct questions about the specifications to:  
Adam Phipps,  
Director of Physical Plant  
[aphipps@allegany.edu](mailto:aphipps@allegany.edu)

**Contractors shall refer to and generate proposals from the ACM – Tennis Court Renovation drawing set prepared by TRIAD Engineering, dated 03-13-24 (see drawings C.1.0, C.2.0, C.3.0, C.3.1, C.4.0, C.5.0, and C.5.1). This document shall serve as part of the project documentation.**

#### **DESCRIPTION OF WORK TO BE PERFORMED:** *Per Specifications*

1. The existing tennis courts are to be demolished completely and disposed of properly in accordance to the State of Maryland Department of Environment. The existing light poles and fixtures, fence and posts, and net posts to be removed, stored safely, and reused.
2. Any unsuitable material in the subsurface is to be removed and replaced with suitable material and compacted. Subsurface shall be placed at the planned cross slope to promote drainage.
3. Approved graded aggregate and asphaltic courses to be placed per the plan details at the planned cross slope to promote positive drainage. The top course shall be placed and compacted so that no marks, ridges or valleys are visible. If any of these are found the contractor shall correct prior to the acrylic surface being placed.
4. Prior to the application of the resurfacer and finishing coat all surfaces shall be thoroughly cleaned with pressure and loose material scraped and removed. The surface shall be free of grass, oil, grease, dirt, debris, tool marks, ridges and valleys.
  - a. Depressions – Prior to applying material, level any depressions 1/8” or deeper with patch binder in accordance with manufacturer’s instructions using one or more coats of asphalt emulsion filler course.
  - b. Cracks – Patch all cracks and seal areas with Nova (or equivalent) crack repair system.

5. Apply one coat of Nova acrylic resurfacer (or equivalent) to all courts.
6. Apply two coats of Nova Combination (or equivalent) color, using a color determined by the College. The finished surface shall be smooth and free of any ridges, valleys and tool marks.
7. After the surface has thoroughly cured, lay out tennis/pickleball court line markings in accordance with USTA Rules of tennis and the IPF rules of pickleball. Apply line markings in two (2) inch wide playing lines, masked and painted with two (2) coats of approved line paint.
8. The existing conduits and electrical wiring for the existing light to be reused will need to be adjusted to the new locations prior to stone placement. Replace the stored light poles and head as shown on the plans. Any scratches or other damaged paint areas will need to be wire brushed and paint with matching color rust-resistant paint.
9. All net posts are to be wire brushed and painted with a rust resistant paint. The costs for new nets installed should be included as part of the bid.
10. Upon completion of the work day, all tools, materials and debris should be properly stored or disposed of and any damages or spills repaired or cleaned up.

**Miscellaneous Information:**

1. Previous experience constructing and completing repairs and renovations of tennis courts is heavily preferred. Additionally, vendors are to provide ACM with a list of 3 references for other jobs done on tennis courts or related projects.
2. All costs of bid preparation and permits shall be borne by prospective vendors.
3. All submitted bids will become the property of Allegany College of Maryland and can be revealed to outside consultants as well as State and Federal agencies.
4. **ACM will require a performance bond in the amount of 100% of the contract price for this project.**
5. **Maryland prevailing wages must be used on bids at or above two hundred-fifty thousand dollars (\$250,000).**
6. **Prospective bidders are to include warranty details pertaining to the completed project with the bid proposal.**

**ADDITIONAL INFORMATION:**

Pre-bid Meeting:

• A mandatory pre-bid meeting is scheduled for February 17<sup>th</sup>, 2025 at 10 AM in the College Center Building, Room 113.

Allegany College of Maryland  
12401 Willowbrook Road  
Cumberland, MD 21502

All Questions will be answered via addendum by February 24<sup>th</sup>, 2025 at 3 PM

Sealed bids in duplicate should be delivered to:

Tennis Court Renovations  
Sherry Buffenmyer – Director of Fiscal Affairs  
College Center – Room 166/67  
Allegany College of Maryland  
12401 Willowbrook Road  
Cumberland, MD 21502

All bids must be received by March 3<sup>rd</sup>, 2025 at 2 PM.

### **Bid Selection**

Vendors submitting bids will be ranked according to price, project experience and general exclusions provided.

The contractor that is judged to be the best qualified to create an outstanding product and to provide the greatest value will be selected. The College reserves the right to request additional information and to make any additional investigations relating to the qualifications of an applicant.

Throughout the selection process, safeguards will be in place to ensure impartiality and objectivity. To protect the integrity of the process, deliberations will be confidential, although the selection results are a matter of public record. Allegany College of Maryland will not discriminate against any firm or individual on the grounds of race, creed, sex, age, handicap or national origin in the contract award. The College reserves the right to waive minor irregularities and omissions in the information contained in a submission.

Award of the bid will be at a later date after an analysis of all proposals. Allegany College of Maryland reserves the right to reject any or all proposals and request other proposals. Allegany College of Maryland reserves the right to accept any proposal it feels is in the best interest of the college.

**Allegany College Maryland**

**BASE BID (Option #1) – Tennis Court Renovations**

Due: March 3<sup>rd</sup>, 2025 in College Center: Room CC-167

Base Bid - Scope of Work:

- Demolish & Discard of current tennis courts.
- Repair subsurface & install Drainage Trenches.
- Finish courts and reinstall previous lighting/fencing as well as new posts and fencing as needed.
- Lay out lines for 7 tennis courts and zero pickleball courts.

State the amount in US dollars to complete the job which includes design, demolition, construction, and equipment installation.

\_\_\_\_\_

\$ \_\_\_\_\_

State the estimated date of substantial completion.

\_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_  
(Day) (Month) (Year)

Total number of expected days to complete the project \_\_\_\_\_

Submitted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Allegany College Maryland**

**BASE BID (Option #2) – Tennis Court Renovations**

Due: March 3<sup>rd</sup>, 2025 in College Center: Room CC-167

Base Bid - Scope of Work:

- Demolish & Discard of current tennis courts.
- Repair subsurface & install Drainage Trenches.
- Finish courts and reinstall previous lighting/fencing as well as new posts and fencing as needed.
- Lay out lines for 6 tennis courts and 2 pickleball courts.

State the amount in US dollars to complete the job which includes design, demolition, construction, and equipment installation.

\_\_\_\_\_

\$ \_\_\_\_\_

State the estimated date of substantial completion.

\_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_  
(Day) (Month) (Year)

Total number of expected days to complete the project \_\_\_\_\_

Submitted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Allegany College Maryland**

**BASE BID (Option #3) – Tennis Court Renovations**

Due: March 3<sup>rd</sup>, 2025 in College Center: Room CC-167

Base Bid - Scope of Work:

- Demolish & Discard of current tennis courts.
- Repair subsurface & install Drainage Trenches.
- Finish courts and reinstall previous lighting/fencing as well as new posts and fencing as needed.
- Lay out lines for 5 tennis courts and 6 pickleball courts.

State the amount in US dollars to complete the job which includes design, demolition, construction, and equipment installation.

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\$ \_\_\_\_\_

State the estimated date of substantial completion.

\_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_  
(Day) (Month) (Year)

Total number of expected days to complete the project \_\_\_\_\_

Submitted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Allegany College Maryland

## BASE BID (Option #4) – Tennis Court Renovations

Due: March 3<sup>rd</sup>, 2025 in College Center: Room CC-167

Base Bid - Scope of Work:

- Demolish & Discard of current tennis courts.
- Repair subsurface & install Drainage Trenches.
- Finish courts and reinstall previous lighting/fencing as well as new posts and fencing as needed.
- Lay out lines for 5 tennis courts and zero pickleball courts.

State the amount in US dollars to complete the job which includes design, demolition, construction, and equipment installation.

\_\_\_\_\_

\$ \_\_\_\_\_

State the estimated date of substantial completion.

\_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_  
(Day) (Month) (Year)

Total number of expected days to complete the project \_\_\_\_\_

Submitted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Allegany College Maryland

## Add Alt #1 (Options 1-3) – Tennis Court Renovations

Due: March 3<sup>rd</sup>, 2025 in College Center: Room CC-167

Base Bid - Scope of Work:

- Furnish and install five 4 headed lights and eight 2-headed lights as shown on the drawings.

State the amount in US dollars to complete the job which includes design, demolition, construction, and equipment installation.

\_\_\_\_\_

\$ \_\_\_\_\_

State the estimated date of substantial completion.

\_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_  
(Day) (Month) (Year)

Total number of expected days to complete the project \_\_\_\_\_

Submitted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Allegany College Maryland**

**Add Alt #2 (Option 4) – Tennis Court Renovations**

Due: March 3<sup>rd</sup>, 2025 in College Center: Room CC-167

Base Bid - Scope of Work:

- Furnish and install two 4 headed lights and five 2-headed lights as shown on the drawings.

State the amount in US dollars to complete the job which includes design, demolition, construction, and equipment installation.

\_\_\_\_\_

\$ \_\_\_\_\_

State the estimated date of substantial completion.

\_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_

(Day) (Month) (Year)

Total number of expected days to complete the project \_\_\_\_\_

Submitted by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_