

Allegany College of Maryland

BOARD OF TRUSTEES

**SPECIAL MEETING
MINUTES**

July 17, 2018

2 pm

PUBLIC SESSION

The Board of Trustees met in Special Public Session on Tuesday, July 17, 2018, at 2 p.m. in the Board Room to take action on the Technology Building Project 2 Design Phase Bid Recommendation due to time constraints. Board members in attendance included Mr. Kim Leonard (Board Chair), Ms. Linda Buckel, Dr. Bambara, and by phone were Mr. Barry Ronan and Mr. Jim Pyles. Both Mrs. Jane Belt and Mrs. Joyce Lapp recused themselves to avoid any conflict of interest.

Others in attendance were Mrs. Christina Kilduff (VP of Finance and Administration), Dr. Kurt Hoffman (Sr. VP of Instruction and Student Affairs), Mr. John Bone (Assistant Professor of Multimedia Technology and Faculty Senate Chair), Mr. Nick Taylor (Coordinator of Web Services and Professional/Administrative Support Staff Association Chair), Mrs. Shea Bonarigo (Administrative Associate to the Dean of Continuing Education and Workforce Development and Associate Support Staff Association Vice Chair), and Mrs. Bobbie Cameron (Senior Executive Associate to the President and the Board of Trustees).

Technology Building Project II Design Phase Bid Recommendation

Mr. Leonard explained the Trustees were unable to vote on this agenda item during the board meeting yesterday because four Trustees attended the board meeting and one Trustee recused herself to avoid a conflict of interest on the action item for the Tech Building project II design phase bid recommendation. With three Trustees in attendance to act on the bid recommendation, there was a lack of a quorum.

As a result, the Trustees tabled the item during the July 16 meeting and convened a special meeting at 2 p.m. on Tuesday, July 17, 2018, to act on the tabled agenda item with a quorum of the Trustees in attendance either in person or by phone.

Ms. Kilduff reviewed the committee process, the input from committee members, and presented the recommendation for Phase 2. A brief discussion followed.

Following a motion and second by Ms. Buckel and Mr. Ronan, respectively, the Trustees approved the bid recommendation to offer the contract, not to exceed \$900,000, to Murphy & Dittenhafer Architects to design the Technology Building – Project 2. The motion carried.

The meeting adjourned at 2:10 p.m.

Respectfully submitted,

Kim B. Leonard
Board Chair

Cynthia Bambara
Secretary/Treasurer